



INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS
(Administrative Order No. 25 S. 2011)

October 3, 2018

DR. ROMULO T. AGGANGAN

Director
Forest Products Research and Development Institute
Narra Rd., Forestry Campus, College
Los Baños, Laguna

Dear Director Aggangan:

We are pleased to inform you that the **Forest Products Research and Development Institute (FPRDI)** is **ELIGIBLE** for the grant of Performance-Based Bonus (PBB) for Fiscal Year 2017. However, considering that FPRDI has one (1) unmet target due to controllable factors, the unit/s most responsible for the agency's late/non-submission of **BFARs** should be **isolated and excluded** from the FY 2017 PBB ranking. The summary of the final IATF assessment result is attached.

To complete the PBB process, may we remind your office to publish the FPRDI **MFO Accountability Report Card (MARC-1)** and **Management Accountability Report Card (MARC-2)** in your website or official publication. Please coordinate with the AO 25 Technical Secretariat for the finalization of the said report cards.

Furthermore, please be advised that the evaluation of agency accomplishments for FY 2018 shall be tightened in accordance to strengthening the performance of agencies, particularly in meeting the requirements on streamlining and process improvement of agency's critical services, achieving higher citizen/client satisfaction, and other physical targets. All agencies are apprised to take actions in accelerating procurement and timely utilization of approved budgets to properly support their operations and delivery of high quality services.

Thank you very much for your usual support.

Sincerely yours,

LAURA B. PASCUA

Undersecretary, Department of Budget and Management
and Chair, AO 25 Technical Working Group



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Forest Products Research and Development Institute (FPRDI)	
Eligibility Requirements	Final Assessment
Good Governance Conditions	
1. Transparency Seal (including posting of System of Rating and Ranking)	• Compliant
2. PhilGEPS Posting	• Compliant
3. Citizen's/Service Charter	• Compliant
4. FOI Manual	• Compliant
STO and GASS	
1. Submission of APP non-CSE	• Compliant
2. Submission of APP-CSE	• Compliant
3. Submission of APCPI	• Compliant
4. QMS Requirement	• Compliant
5. Submission of Financial Report	• Compliant
6. Submission of Report on Ageing of Cash Advances	• Compliant
7. Compliance with at least 30% of Prior Years' Audit Recommendations	• Compliant
8. Submission of Budget and Financial Accountability Reports (BFARs)	<ul style="list-style-type: none"> • Non-compliant per DBM BMB-E report dated 5/21/2018 • FPRDI has only 76% accomplishment rate for submission of BFARs. All BFARs were in accordance with the prescribed content but only 19 reports out of the 25 reports were submitted within the prescribed period in the Unified Reporting System.
FORM A (MFO and BUR)	<ul style="list-style-type: none"> • FPRDI met all MFO PI and 2nd STO Performance Indicator targets as per DBM BMB-E report dated 5/24/2018. • Did not meet the targeted 100% Obligations and Disbursement BUR. Actual accomplishment was 93% and 99% respectively. • The justifications provided by FPRDI for not meeting its Obligations and Disbursement BUR targets were considered to be due to uncontrollable factors based on DBM BMB-E report dated 5/10/2018.
OVERALL ASSESSMENT	<ul style="list-style-type: none"> • Based on the results of validation, FPRDI satisfied the requirements and is eligible for the grant of FY 2017 PBB. However, due to the



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	agency's delayed submission of its BFARs, the unit/s (including the highest ranking official) most responsible for the agency's non-compliance of its timely submission of BFARs, should be isolated and excluded from the FY 2017 PBB ranking.
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MFO ACCOUNTABILITY REPORT CARD (MARC-1)

Forest Products Research and Development Institute

OUTPUTS	DEPARTMENT BUDGET FY 2017 (in million)	OVERALL RESULTS ASSESSMENT				
		SERVICE / PRODUCT RESULTS				
		PERFORMANCE INDICATORS	FY 2016 ACTUAL ACCOMPLISHMENT	FY 2017 TARGET	FY 2017 ACTUAL ACCOMPLISHMENT	RATING

MAJOR FINAL OUTPUTS

Scientific Research and Development	Php93.582	Number of projects completed	12 projects	12 projects	12 projects	100%
		Percentage of projects completed in the last five (5) years that are published in recognized media or adopted by the industry	90%	90%	90%	100%
		Percentage of projects completed within the timeframe in accordance with original project approval	100%	90%	100%	111%
Technical Advisory Services	Php16.635	Number of technical services rendered	2,128 technical services	1,560 technical services	2,874 technical services	184%
		Percentage of clients who rate the technical services as satisfactory or better	100%	90%	100%	111%
		Percentage of technical services provided within 3 days of request	100%	90%	100%	111%

STD and SASS

SUPPORT TO OPERATIONS		Posting of ISO 9001 Quality Management System Certificate or Approved ISO-aligned documentation and implementation	100%	100%	100%	100%		
GENERAL ADMINISTRATIVE SUPPORT SERVICES	Php77.481	Budget Utilization Rate						
		Obligations BUR Ratio of total obligations against all allotments.	99%	100%	93%	93%		
			Php161,377,000		Php119,920,602			
			Php162,701,000		Php128,628,193			
		Disbursements BUR Ratio of total disbursement to total obligations.	99%	100%	99%	99%		
			Php159,378,000		Php95,810,434			
			Php161,377,000		Php96,708,405			
		Public Financial Management reporting requirements of COA and DBM						
		Budget and Financial Accountability Reports (BFARs)		100%	100%	0%	0%	
		Report on Ageing of Cash Advances		100%	100%	100%	100%	
COA Financial Reports		100%	100%	100%	100%			
Full Compliance with at least 30% of the prior years' COA Audit Recommendations			100%	100%	100%			
Submission of APP CSE			100%	100%	100%			
Submission of APP non-CSE		100%	100%	100%	100%			
Submission of APCPI		100%	100%	100%	100%			

The Forest Products Research and Development Institute shall conduct research and development on wood and non-wood forest products. It is the center for applied technologies on the utilization of forest-based products in the country.

Source: Agency Form A/A-1; Assessment of DBM BMB-E



MANAGEMENT ACCOUNTABILITY REPORT CARD (MARC-2)

GOOD GOVERNANCE CONDITIONS	FOREST PRODUCTS RESEARCH AND DEVELOPMENT INSTITUTE					
	2012	2013	2014	2015	2016	2017
TRANSPARENCY SEAL	Substantial Compliance	Substantial Compliance	Compliant	Compliant	Compliant	Compliant
-FOI Manual	N/A	N/A	N/A	N/A	N/A	Compliant
-Guidelines on System of Rating and Ranking	N/A	N/A	N/A	N/A	Compliant	Compliant
PhiGEPS POSTING	Compliant	Compliant	Compliant	Compliant	Compliant	Compliant
CITIZEN'S CHARTER	Compliant	Compliant	Compliant	Compliant	Compliant	Compliant
CASH ADVANCE LIQUIDATION*	Compliant	Compliant	Compliant	Compliant	Compliant	Compliant
SALN	N/A	Substantial Compliance	Compliant	Individual SALN submission validated by FPRDI	Individual SALN submission validated by FPRDI	Individual SALN submission validated by FPRDI

*Part of GASS Indicators Since 2014